

STATE INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND  
APPLIED NUTRITION, BODHGAYA

(An autonomous body under Dept. of Tourism, Govt. of Bihar)

(Affiliated to National Council for Hotel Management & Catering Technology, Noida)

Opposite Magadh University Campus, Gaya Dobhi Road, Bodhgaya, Gaya (Bihar)-824231

Phone No.0631-2200156, Tele Fax No. 0631-2200158

Web site : [www.ihmbodhgaya.com](http://www.ihmbodhgaya.com), E-Mail- [ihmbodhgaya@gmail.com](mailto:ihmbodhgaya@gmail.com).

**Applications from interested and eligible candidates are invited for the Post of:**

**PRINCIPAL-CUM-HOD (HEAD OF DEPARTMENT)**  
**ON DIRECT RECRUITMENT BASIS IN THE INSTITUTE**

<b>NO. OF POSTS</b>	<b>ONE (01) (un -reserved)</b>
<b>PAY SCALE</b>	<b>As per 6<sup>th</sup> Pay Rs.37400-67000 (Grade Pay Rs.8700) (As per 7<sup>th</sup> pay the entry level Pay is Rs.1,18,500/-) plus allowances as applicable to employees of State Government stationed at Bodhgaya, Gaya (Bihar).</b>
<b>AGE LIMIT:</b>	Not exceeding 52 years as on 01/08/2018. Age Relaxation for SC, ST, OBC and departmental candidates is as per rule. But under no circumstances the age should exceed 57 years.

**Essential Educational Qualification:-**

Post Graduation from a recognized University

And

Full Time Degree/Three years Diploma in Hotel/Hospitality Management/Administration from National Council for Hotel Management and Catering Technology/Institute approved by AICTE or State Board of Technical Education/University Recognized by UGC with minimum of 55% marks in aggregate or its equivalent grade.

**Essential Experience:-**

At least 25 years of experience in teaching or in teaching and Hotel industry taken together, including minimum 5 years as Head of Department (or above) teaching Hotel Operations related subject(s) in an Institute of Hotel Management under the National Council for Hotel Management and Catering Technology/ State Board of Technical Education/ Recognized University, and possessing at least 5 years of administrative experience within the minimum total experience of 25 years.

**Application Format:**

Prescribed Application format may be downloaded from the Institute's website [www.ihmbodhgaya.com](http://www.ihmbodhgaya.com)

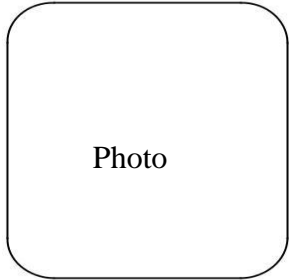
A recent passport size photograph should be affixed on the prescribed format application. Attested copies of all relevant certificates, mark lists (all the years of the Degree/Diploma in Hotel Management) and testimonials in support of age, caste, educational qualifications, experience, etc., should be attached with the applications and the envelope containing the application should be super scribed with "**Application for the post of Principal-cum-HOD for SIHM, Bodhgaya**". Employees of Central/State Government / Public Sector Undertaking / Quasi or Semi Government organizations / Autonomous bodies should send their applications through proper channel accompanied by copies of ACRs for last 5 years and vigilance clearance certificate issued by the appropriate authority. No TA/DA is admissible for attending the interview. The post is non-pensionable.

Applications from interested candidates who fulfill the prescribed qualifications and other conditions must reach in the "**Office of Principal, Institute of Hotel Management Catering Technology & Applied Nutrition, Ramashish Chowk, Hajipur, Vaishali (Bihar)-844 102** within 30 (Thirty) days from the date of publication of "Ad" in the News Paper (**Times of India, Hindustan and Employment News**). Applications not in prescribed format, without testimonials, incomplete or late will be rejected. In case of delay in forwarding the application through respective department, advance copy must reach within the stipulated time. Online applications will not be accepted. The competent authority reserves all rights to cancel/re-advertise without assigning any reasons and fill or not to fill the vacancy.

Sd/-  
Principal I/c  
SIHM, Bodhgaya

# State Institute of Hotel Management Catering Technology & Applied Nutrition Bodhgaya





**Application for the post of PRINCIPAL-CUM-HOD**



1	<b>Name (in Capital Letters)</b>	-			
2	<b>Mother's Name</b>	-			
3	<b>Father's Name</b>	-			
4	<b>Address of Correspondence</b>	-			
5	<b>Permanent Address</b>	-			
6	<b>Whether GEN, OBC, SC, ST</b>	-			
7	<b>Whether PH</b>	-			
8	<b>Date of Birth</b>		<b>Age as on</b> <b>01/08/2018</b>		
9	<b>Educational Qualification (Both must be fulfilled):</b>				
	<b>Required Essential Qualification</b> ↓		<b>Qualification possessed by the Candidate % of marks</b> ↓		<b>Whether fulfilling the eligibility criteria and how</b> ↓
	<b>1. Post-Graduation from a Reorganized University</b>				

<p><b>2. Full time Degree/ 3 years Diploma in Hotel/Hospitality Management/ Administration from National Council for Hotel Management and Catering Technology / Institute approved by AICTE or State Board of Technical Education/University Recognized by UGC with Minimum of 55% marks in aggregate or its equivalent grade.</b></p>		
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10	<b>Other Educational Qualification if any in chronological order: (Use separate sheet if space is insufficient)</b>	

<b>11 Experience</b>			
<b>Required Experience</b> 	<b>Essential Experience</b> 	<b>Experience possessed by the Candidate in chronological order (Period may be mentioned in DD/MM/YYYY form correctly to calculate the total period. No rounding off is allowed, the period will be counted from date to date basis)</b> 	<b>Whether fulfilling the eligibility criteria and how</b> 
<b>At least 25 years of experience in teaching or in teaching and hotel industry taken together, including minimum 5 years of Head of Department (or above) teaching hotel operations related subject(s) in an institute of Hotel Management under the National Council for Hotel Management and Catering Technology / State Board of Technical Education / Recognized University, and possessing at least 5 years of administrative experience within the minimum total experience of 25 years</b>	<b>Organization Post Held From To</b>		

<b>Details of 5 years of Experience as Head of the Department and above</b>			
<b>Details of 5 years Administrative experience</b>			
12	<b>Other relevant Experience if any: (Use separate sheet if the space insufficient)</b>		
	<b>Experience</b>	<b>Position held with Pay attached to the post</b>	<b>Duration</b>

13	<b>Contact Telephone No. of the Candidate</b>	-	<b>Mobile:</b> <b>Landline</b>
14	<b>Contact e-mail ID of the Candidate:</b>	-	
15	<b>Whether employed under Central/State Government/ Autonomous Body/PSU: (Such applicant should send the application through proper channel only)</b>	-	
16	<b>Whether any punishment imposed by the employer during last 10 years and whether any disciplinary case is pending or contemplated presently:</b>	-	
17	<b>Present post held and pay drawn last:</b>	-	<b>Post:</b> <b>Pay Scale</b>

18	<b>Any special Achievement during past service and awards/prizes received:</b>	-	
19	<b>Publication if any in reputed journals (please mention along with name of the journals)</b>	-	

20	<b>Name, Designation and contact details of two referees, not related to him/her:</b>		
1)		2)	

<p><b>Declaration:</b></p> <p><b>I hereby certify that, the information furnished in point 1-20 above by me is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware that, if any of the information furnished by me is found false or incorrect at later stage, my candidature is liable to be cancelled and even if it detects after my appointment, the service is terminable forthwith, without giving any opportunity or notice or reason.</b></p>	
<p><b>Place:</b></p> <p><b>Date:</b></p>	<p><b>Signature of the Candidate</b></p> <p><b>Name of the Candidate:</b></p>